

WINNEBAGO CO. LEPC

Meeting Minutes **Date:** January 31, 2020 **Time:** 08:05 AM **Host:** OSF
Location: 5666 East State St. Rockford, Hickey Boardroom, Main Level East
Presiding: Charles Corley, Chairman '20

Chairman Report: No report

Approve Agenda & Introductions: No changes to agenda, No visitors.

Meeting Minutes / Secretary Report / Correspondence (J. Brown):

Approval: Motion? Gary Kovanda Second: Michele Pankow. Outcome: Approved

Vice-Chair Report (J. Brown): Nominated as Secretary

Treasurer Report (M. Wrenn):

Account Balances/Quarterly DOT/ Midland Bank Status/ 2016 HMEP Grant (Mallory Wrenn)

Couple Tier II paperwork. 2016 Grant closed out. As December 31st balance is 14,719.79. AHIMA updated paperwork/Audits

Emergency Coordinator (M. Wrenn):

Tier II submittals and County Update/ Files/ Mail/ Correspondence

2 checks. IL Deposited. Couple boxes of Tier II paperwork needs to be organized.

Committee Reports:

Conference – MEPRC (S.Dobson): Need to go over emails, re modify. 13th and 14th at NIU Rockford. Email going out.

Sponsorship (T. Pratt):

ADHOC Activities- 3 checks from Viking , and 1 from Pipe Lines and Aspen.

Audit-Bylaws-Compliance (G. Kovanda):

Need to re volunteer

Media & Public Relations: (open): No Report

Need a volunteer

Tier II/ Plan Review Review Committee

Mallory Wrenn Approval Motion: Gary Kovanda 2nd. Matt Warwke. Outcome: Approved

Needs to be organized.

New Business:

Webpage Update (T. Pratt / J. Brown)

Outside Vender update, looks good. Kathy Lewis maintain EMS website. Ken will turnover ownership and name. Update it. Event Brite used as registration.

Treasure Position: Nominate? No decision has been made.

Compliance Officer voted in (Gary Kovanda) Approved by: Michele Pankow 2nd Robert Bland

Secretary voted in (Jeff Brown): Approved by: Michelle Pankow 2nd Robert Bland

Old Business:

Tier II paperwork

Q&A and Chairman's Closing:

Audit at the end of the year. Panel for evert. Work shop? Brand differently?

No February Meeting

Motion to Adjourn: Motion: Jeff Brown 2nd: Gary Kovanda Result: Passed Time: 09:00AM

Presentation: n/a Next: March 27, 2020, Rockford Fire Dept. Station 3, 888 Marchesano Dr. Rockford