

WINNEBAGO CO. LEPC

Meeting MINUTES: Date: 6/25/21 Time: 9:00 am

Host: OSF, **Location:** 501 N Strathmore Lane, by Phone, Onsite or Online via Microsoft Teams

Presiding: Charles Corley, Chairman 2021 ~ **Volunteer Notetaker:** Dan Engelkes

Chairman Report: Approve Agenda / Introductions / Website Contract / Executive Committee info

The Chairman call the meeting to order at 9:0am. Roll call was taken. The Chairman reported that the Executive Committee met on 6/11/21 and discussed the emergency plan as well as some other items. Those items will be brought to committee soon.

Vice Chairman Report (J. Brown): The E Board divided up a list of members and they are going to contact all members to see if they plan to participate in the LEPC. They hope to have an updated list for the group next meeting. The Emergency Plan review committee has been assembled.

Compliance / Bylaws (G. Kovanda): The bylaws link on our website takes you to a site with Chinese writing. Cat, who is working on the website for us requested the bylaws and she will fix the problem. We are good as far as compliance goes.

Treasurer Report (G. Ehrentreu / CC): Account Balances / Transactions / Midland Bank. Geza was in attendance and Chuck transferred all the banking materials to him after the meeting. There were no transactions this month.

Emergency / Community Coordinator / Correspondence / Plan Review (Mallory Wrenn):

Tier II Submittals and County Update / Files / Mail / Correspondence / 2020 HMEP Grant. Mallory was absent so there was no report from her. The chairman answered some questions on how the grant works. He also noted the all mail is going to the W State St. address. Gary asked if we should look into a PO Box.

Primary Meeting Topics and Open Discussion:

Discussion we held about the recent Chemtool fire. The Vice chair gave an update as to the timeline of events and outlined the response and updated the group that we received 2 FOIA request from two TV stations. Requesters were referred to the JIC. Gary pointed out that by our bylaws we are required to respond to the requests. Overall, the people on the committee who were familiar with the event felt the response was very good. Gary and Sue were both impacted by the event and felt the response was professional and everyone did their jobs. We are happy both of them made it through the event unscathed.

Geza questioned how really prepared emergency responders are for an event like this at Viking Chemical, who has more hazardous chemicals than most places. Training at his facility by outsiders has been limited. Jeff suggested a table top exercise be held there.

Leslie from the Red Cross pointed out they were overwhelmed with community support and outreach.

New Business: Cat Lewis of Swedish American introduced herself. She is working on updating our website. The address has changed to www.winn-lepc.com She is adding and deleting and suggested, and the committee agreed, that a small subcommittee should be formed to prioritize what should be done first. Sue, Matt, Geza and Jeff are going to be on the committee. Cat will coordinate with them.

The Vice Chair requested a link to FOIA request be added. Once a new address list is finalized, we will promote the new website to our community partners.

Old Business Sue has agreed to join and chair the Media and Public Relations committee.

We are still looking for a Secretary.

Rockford Fire is hosting July meeting and the October meeting will be at Nature of the Confluence in South Beloit.

WINNEBAGO CO. LEPC

Q&A, Member Interchange, and Chairman's Closing

Motion to Adjourn: Dan Engelkes

2nd: Matt Warnake

Result / Time? Pass/10:20 am

Presentation: n/a –

Next: July 30, September 24, October 29th. We are in need of a host site for the September meeting. As a reminder there is no August meeting.

