

# WINNEBAGO CO. LEPC

**Meeting MINUTES: Date:** March 26, 2021

**Time:** 9:11 AM

**Host:** OSF Health System, **Location:** 5666 E. State St. Founders Room, OR Phone, Onsite or Online via \*Microsoft Teams

**Presiding:** Charles Corley, Chairman 2021 ~ **Volunteer Notetaker:** Dan Engelkes

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**Chairman Report:** Approve Agenda / Introductions / Website Contract / Executive Committee info

The Chairman reported we have been reimbursed for cost of the website development since no work was performed. Executive committee has met twice in recent months and minutes will be finalized and distributed.

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**Vice Chairman Report (J. Brown):** Executive committee met January and February.

**Compliance / Bylaws (G. Kovanda):** Mallory Wrenn has been receiving Tier II reports. Bylaws need to be reviewed when we can meet in person. Audit also need to occur when we can meet in person. Currently Gary is the only member of the audit committee and is looking for 1 or 2 members to join.

**Treasurer Report (G. Ehrentreu / CC):** Geza was absent so the Chairman gave an update. Geza and Chuck have not been able to get together to get Geza the records. Access to the Midland account has been blocked due to lack of activity. The Chairman will address that issue with the bank.

- Account Balances / Transactions / Midland Bank

**Emergency / Community Coordinator / Correspondence / Plan Review (Mallory Wrenn):**

- Tier II Submittals and County Update / Files / Mail / Correspondence / 2020 HMEP Grant

Mallory has been receiving several submittals at her office at the County building. The City's EOP has been submitted and approved. The LEPC received a check for 287.00 dollars from the State grant office.

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**Primary Meeting Topics and Open Discussion:**

Much discussion was held about what should be the focus of the LEPC. Several members spoke about how increasing membership and participation should be the focus, including businesses who should be Tier II reporters. Several ideas were discussed on how to increase/recruit new members.

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**New Business:** Other Topics

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**Old Business** Still a few open meeting spots if anyone wanted to volunteer to host. The next meeting will be at Rockford Mass Transit's East Side transfer center located at 725 N. Lyford road. Park in north lot.

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**Q&A, Member Interchange, and Chairman's Closing**

**Motion to Adjourn:** Dan Engelkes

2<sup>nd</sup>: Jeff Brown

Result / Time? Pass/10:05 am

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**Presentation:** n/a –

**Next:** April 30, June 25, \*\*July 30, September 24, \*\*October 29, December 3, 2021 [\*\*needs a host site]