

# WINNEBAGO CO. LEPC

**Meeting Agenda: Date:** Sept. 24, 2021

**Time:** \_\_\_\_\_ AM

**Host:** Winnebago Co. / City of Rockford EOC, 650 West State Street, lower level, Rockford

**Presiding:** Charles Corley, Chairman 2021

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**Chairman Report:** Introductions / Approve Minutes & Agenda / Executive Committee notes

**Chairman Report Vice Chairman Report (Mr. Brown):**

**Secretary Report:** (Mr. Englekes)

**Compliance / Bylaws / Audit (Mr. Kovanda):**

**Nominating Committee (Mr. Kovanda)**

**Treasurer Report (Mr. Ehrentreu / CC):**

- Account Balances / Transactions / Midland Bank

**Emergency / Community Coordinator / Correspondence / Plan Review (Ms. Wrenn):**

- Tier II Submittals and County Update / Files / Mail / Correspondence / 2020 HMEP Grant
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**Continuing Meeting Topics and Open Discussion:**

“ . . . (defining) the LEPC’s purpose and making sure that there are resources in place to manage them is important. Using the Tier Reports to identify the Industries/facilities and the contact people for each group and then contacting them and discussing how prepared we are to assist them if something occurs would be a good place to start in recruiting new members and assessing where we need to be moving forward.”

“ . . . LEPC needs to focus on: expanding membership, especially those in the industries that are regulated; enlisting officers; and updating the emergency plan.”

“ . . . revitalize the WC LEPC in relation to and to conform with our mission defined by SARA Title III, the State of Illinois, and our bylaws. Appeal to members to fill the available positions of responsibility in service to the Winnebago County LEPC.”

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**New Business & Other Topics**

- May 2022 MEPRC status
  - December 3<sup>rd</sup> Public Plan Meeting (Program: Mallory, Jeffrey, Chief Knott, Chief Panko)
  - Website discussion; ideas, content, postings, (Ms. Lewis / All)
  - Open Discussion of WC LEPC, LRP, Emergency Plan Review and Update.
  - January 28, 2022 Tier II Industries & LEPC Emergency Plan Table Top (Mallory, Jeffrey)
  - Meetings Hosts and Programs for 2022
  - RFD Hazmat training Station 7 (Capt. Hill)
  - LEPC Visitations
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**Q&A, Member Interchange, and Chairman’s Closing**

**Motion to Adjourn:** \_\_\_\_\_

2<sup>nd</sup>: \_\_\_\_\_

Result / Time? \_\_\_\_\_

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Presentation: **tba**